

Superior Public Schools 2021-2022 Return to School Protocol

Superior Public Schools is committed to providing the best learning experience for our students. Our priority is to keep students safe and healthy when they are in our buildings. In an effort to balance both the safety and health of students and to continue to provide the best education possible to them, the following plan has been developed. The designation of the zones is determined by the designation of the zone within the South Heartland Health Department and by analyzing what is happening within our district boundaries. We will make a determination of the zone we are in by analyzing those two factors. Our zone may not always match the zone designated by the South Heartland Health District. If you have any questions do not hesitate to contact your school or me.

Marty Kobza, Superintendent

Operational Zones

Tiered Responses			
The following factors will be considered for movement from one tier to the next			
Green--DHM Phase IV--Low Risk	Yellow--DHM Phase III--Moderate Risk	Orange--DHM Phase II--Elevated Risk	Red--DHM Phase I--Pandemic
No Cases in school. Low number in community. No community spread A vaccine is available	Few cases in the community Low/No community Spread	Active cases in community Community Spread Several cases in the school	High Community Spread Many cases in the school

Building Procedures					
Green--DHM Phase IV --Low Risk		Yellow--DHM Phase III --Moderate Risk	Orange--DHM Phase II--Elevated Risk	Red--DHM Phase I --Pandemic	
School/Academic Plan	<ul style="list-style-type: none"> School conducted as normal Buildings open 	<ul style="list-style-type: none"> Increased social distancing Buildings open Classrooms/instructional space redesigned Masks are optional Isolation room for students with symptoms 	<ul style="list-style-type: none"> Limited student contact Buildings open Classrooms/instructional space redesigned Masks may be required for up close, direct instruction and for spread-out, independent work Isolation room for students with symptoms 	<ul style="list-style-type: none"> School buildings closed Remote learning for PK-12 students 	
Student Temperature Checks	Parents perform daily monitoring of symptoms <ul style="list-style-type: none"> 100.4 threshold (home 24 hours fever free w/o medication) When health concerns are present at school, temperature will be re-checked to verify and send home.	Parents perform daily monitoring of symptoms. <ul style="list-style-type: none"> 100.4 threshold (home 48 hours fever free w/o medication) and consultation with a school nurse. When health concerns are present at school, temperature will be re-checked to verify and send home.	Temperature checks will be conducted at school twice per day. <ul style="list-style-type: none"> 100.4 threshold (home 72 hours fever free w/o medication) and consultation with a school nurse. 		

			<ul style="list-style-type: none"> An earlier return may be possible with a doctor's return to school note. Students who have been out for a temperature will be checked upon arrival and again during the school day. <p>Students leaving for school sponsored activities, if still available, will have their temperatures taken prior to departure.</p> <p>When health concerns are present at school, temperature will be re-checked to verify and send home.</p>	
Staff Temperature Checks	<p>Staff Temperature Check:</p> <ul style="list-style-type: none"> Staff will take their own temp every morning. 	<p>Staff Temperature Check:</p> <ul style="list-style-type: none"> Staff will take their own temp every morning. If temp is at 100.4 or above, it is reported to the school nurse for documentation purposes. Staff is held to the same guidelines as students in regard to fevers. 	<p>Staff Temperature Check:</p> <ul style="list-style-type: none"> Staff will take their own temp every morning and again at lunch. If temp is at 100.4 or above, it is reported to the school nurse for documentation purposes. Staff is held to the same guidelines as students in regard to fevers. 	
Custodial	<ul style="list-style-type: none"> Daily routine cleaning procedures of student attendance centers Routine infectious disease protocol <ul style="list-style-type: none"> Staff will comply with State and/or local health department requirements Staff will follow manufacturer's instructions regarding the use and maintenance of equipment & use & storage of chemicals for cleaning & sanitizing. Spray bottles with disinfectant provided 	<ul style="list-style-type: none"> Continue Level I procedures <u>plus</u> heightened disinfection of touch points or areas. Custodians will provide heightened disinfection of touch points or areas of specific concern in student attendance centers identified by the Custodial Staff Custodial Staff will determine routine cleaning schedules at each building and will require modification to meet heightened disinfection needs. Hand sanitizer stations 	<ul style="list-style-type: none"> Continue Level I and II services <u>plus</u> increase disinfection procedures. Increased frequency and increased number of surfaces within classrooms to be disinfected to include daily midday disinfection of desktops and touch points or areas of specific concern identified by the custodial staff. Principals will communicate to custodians of affected student attendance centers the specific area(s), surfaces(s), schedule, procedure and product to be used for heightened disinfection. Securing affected buildings 	<ul style="list-style-type: none"> Securing affected buildings Building access prohibited by all user groups. Head Custodian(s) to designate staff to shut down and secure affected building(s). Cleaning of buildings <ul style="list-style-type: none"> Affected building(s) will be cleaned as directed by the Health Department prior to student return. Head Custodian(s) will determine staffing assignments and/or procedure modifications required.
Lunch and Breakfast	Breakfast and lunch served in the cafeteria.	Breakfast and Lunch Served in Cafeteria	<ul style="list-style-type: none"> Elementary Breakfast served in the classroom. MS/HS Breakfast in the cafeteria with physical distancing. Extra sanitation procedures will be used. Some food items may be limited. Parents will not be allowed to eat lunch with students. No self-serve salad bar. Designated grade level areas. 	Meals will be provided for students through delivery.

Recess	Schools will continue to have recess as scheduled with handwashing or hand sanitizer upon entry.	<ul style="list-style-type: none"> Schools will have handwashing and/or hand sanitization upon entry. 	<ul style="list-style-type: none"> Schools may implement zones for recess for assigned students to support physical distancing. Schedules may be modified to ensure max of 1 grade in designated areas at one time. Cleaning will be completed daily. 	
PK-5 Field Trips	Regular field trip opportunities can be scheduled.	Regular field trip opportunities can be scheduled.	No field trips will be available.	
Specials	Students transition to music, art, PE, and media.	Students transition to music, art, PE, and media.	Specials' teachers may transition to classrooms.	
Handwashing	<ul style="list-style-type: none"> PK-5 after transitions in and out of the classroom. 6-12--Announcements supporting hand washing. Hand sanitizer in each classroom. 	<ul style="list-style-type: none"> PK-5 after transitions in and out of the classroom 6-12 Announcements supporting hand washing. Hand sanitizer in each classroom. 	Same as yellow zone.	
Hallways	<ul style="list-style-type: none"> PK-5 students transition normally with staff support. 6-12--Regular transitions with encouraged social distancing. 	<ul style="list-style-type: none"> PK-5 students transition normally with staff support. 6-12--Regular transitions with encouraged social distancing.. 	<ul style="list-style-type: none"> PK-5 students transition and all specials' teachers come to classrooms. PK-12 students may be in isolated classrooms with only limited and scheduled hallway access. 	
Lockers	<ul style="list-style-type: none"> Lockers will be used normally 	<ul style="list-style-type: none"> Lockers will be used normally 	<ul style="list-style-type: none"> Buildings may implement a restricted use of lockers. 	
Beginning of the day staff	<p>K-12</p> <ul style="list-style-type: none"> Teachers will report for duty as assigned. 	<p>K-12</p> <ul style="list-style-type: none"> Teachers will report for duty as assigned 	<p>Teachers will report based on the schedule created and direction provided by the administration.</p> <p>K-5</p> <ul style="list-style-type: none"> Teachers should be in their room and ready to receive students by 7:45 am. <p>MS/HS</p> <ul style="list-style-type: none"> Staff will supervise areas as assigned. Teachers should be in their rooms and ready to receive students by 7:45. 	
Beginning of the day students	<p>PreK Teachers will meet parents outside of the building</p> <p>K-5</p> <ul style="list-style-type: none"> Students will enter the building when doors open and go directly to their assigned areas as determined by the principal. <p>6-12</p> <ul style="list-style-type: none"> Students in the building prior to 7:45 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 bell Students who are dropped off or arrive with a ride before 7:45 should remain in the cafeteria commons and social distancing practices will be followed. 	<p>PreK Teachers will meet parents outside of the building.</p> <p>K-5</p> <ul style="list-style-type: none"> Students will enter the building when doors open and go directly to their assigned areas as determined by the principal. <p>6-12</p> <ul style="list-style-type: none"> Students in the building prior to 7:45 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 bell Students who are dropped off or arrive with a ride before 7:45 should remain in the cafeteria commons and social distancing practices will be followed. 	<p>Students will report based on the schedule created and direction provided by the administration.</p> <p>PreK-5</p> <ul style="list-style-type: none"> Students will enter the building when doors open at 7:45 and go directly to their classroom. <p>6-12</p> <ul style="list-style-type: none"> Students in the building prior to 7:45 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 bell Students who are dropped off or arrive with a ride before 7:45 at should remain in the cafeteria commons and social distancing practices will be followed. When the first bell rings, all students will 	

			be released from their practice/meeting/cafeteria and will report to their classroom for temperature checks.	
End of the day	<ul style="list-style-type: none"> Regular dismissal. All students will be required to leave the building at the end of the day unless in an approved activity or working with a teacher. 	<ul style="list-style-type: none"> Buildings may stagger or vary dismissal to a max of 10 minute difference from ending time. (Example: One class at a time.) 	<ul style="list-style-type: none"> Buildings may stagger dismissal to a max of 10 minute difference from ending time. This will be based upon the needs of the alternate schedule being used. (Example: One bus at a time.) 	
Building Access	<ul style="list-style-type: none"> Events will not require a mask, but masks are encouraged if needed with appropriate social distancing utilized when possible. Non school sponsored events are at the discretion of the event sponsors. Parents/Guardians may eat lunch with their child when scheduled with the principal. 	<ul style="list-style-type: none"> Events will not require a mask, but masks are encouraged if needed with appropriate social distancing utilized when possible. Non school sponsored events are at the discretion of the event sponsors. Parents/Guardians may eat lunch with their child when scheduled with the principal 	<ul style="list-style-type: none"> Outside visitors or user groups may not allowed on campus. 	No campus access available beyond required personnel.
Facemasks	Face masks and shields will be provided as requested for everyone but not required for anyone.	Face masks and shields will be provided as requested for everyone but not required for anyone.	<ul style="list-style-type: none"> Face Masks and/or shields provided for all staff and students, as requested. K-12 Student mask use is per State Directive Health Measures. Documented ADA/medical/religious reasons can exempt masks. 	
Restrooms	Regularly scheduled	Regularly Scheduled	Restroom use may be prohibited during passing periods.	
Water Fountains	<ul style="list-style-type: none"> Regularly scheduled water breaks. Students are encouraged to bring individual water bottles. 	<ul style="list-style-type: none"> Regularly scheduled water breaks. Students are encouraged to bring individual water bottles. 	<p>The Water Fountain may be closed and students are encouraged to bring individual water bottles.</p> <ul style="list-style-type: none"> Elementary students will use the water fountains and sinks in the classroom to fill their water bottles. 	
Classroom Seating/Materials Usage/Sanitization	<ul style="list-style-type: none"> Regular classroom/teacher preferred arrangement. Social distancing will be utilized when possible. Regular classroom supply usage. <ul style="list-style-type: none"> Encourage individual student supplies. Regular classroom cleaning. 	<ul style="list-style-type: none"> Regular classroom/teacher preferred arrangement. Social distancing will be utilized when possible. Regular classroom supply usage. <ul style="list-style-type: none"> Encourage individual student supplies. Regular classroom cleaning. 	<p>The following Guidelines May be implemented</p> <ul style="list-style-type: none"> Redesigned classrooms/instructional spaces allowing for social distancing Students will be limited to specific classrooms. Locations in the building as determined and outlined in the alternate schedule. Increased sanitization measures Some materials will not be allowed. Only necessary items. Center will not be utilized 	
Transportation	<ul style="list-style-type: none"> Regular transportation schedule and practices. 	<ul style="list-style-type: none"> Regular transportation schedule and practices. 	<ul style="list-style-type: none"> Face Masks and/or shields provided for 	

<p>**We ask parents to take the temperature of their bus riding students prior to boarding. If the child's temperature is at or above 100.4, they will not be allowed on the bus.</p>	<ul style="list-style-type: none"> Seating charts for all riders may be established. 	<ul style="list-style-type: none"> Seating charts for all riders may be established 	<p>all staff and students, as requested.</p> <ul style="list-style-type: none"> K-12 Student mask use is per State Directive Health Measures. Documented ADA/medical/religious reasons can exempt masks. 	
<p>Technology</p>	<ul style="list-style-type: none"> 1-to-1 devices provided to all 6-12 students. 1-to-1 devices K-5 stay at the building. 	<ul style="list-style-type: none"> 1-to-1 devices provided to all 6-12 students. 1-to-1 devices K-5 stay at the building. 	<ul style="list-style-type: none"> 1-to-1 devices may be sent home K-12. Devices will be cleaned according to tech department guidance. 	<p>1 to 1 Devices are used to complete online/remote learning.</p>
<p>K-12 Activities (school sponsored)</p>	<ul style="list-style-type: none"> Activities and Athletics will be conducted in accordance with NSAA guidelines. After School activities will continue as normal. 	<ul style="list-style-type: none"> Activities and Athletics will be conducted in accordance with NSAA guidelines. After school activities will continue as allowed with administrator/Athletic Director approval. 	<ul style="list-style-type: none"> Activities and Athletics will be conducted in accordance with NSAA guidelines. Students participating in Extended Learning opportunities may be asked to participate in alternate activities or not report to their mentorships. No non-school sponsored group activities or competitions allowed. 	<p>Activities and Athletics will be conducted in accordance with NSAA guidelines.</p>
<p>Student Attendance</p>	<ul style="list-style-type: none"> All students in grades PK-12 will attend school in person. COVID Distance Learning Accommodations will be made for students in PK-12 who are unable to attend in person to utilize asynchronous online learning through remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated. 	<ul style="list-style-type: none"> All students in grades PK-12 will attend school in person. COVID Distance Learning Accommodations will be made for students in PK-12 who are unable to attend in person to utilize asynchronous online learning through remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated. 	<p>All students in grades PK-12 will attend school in person. COVID Distance Learning Accommodations will be made for students in PK-12 who are unable to attend in person to utilize asynchronous online learning through remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day. Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated.</p>	
<p>Staff Attendance</p>	<ul style="list-style-type: none"> All staff will report as normal. Any questions or concerns relative to work expectations should be directed to the Superintendent 	<ul style="list-style-type: none"> All staff will report as directed. Any questions or concerns relative to work expectations should be directed to the Superintendent. 	<ul style="list-style-type: none"> All staff will report as directed. Any questions or concerns relative to work expectations should be directed to the Superintendent. 	

Potential Tiered Responses/Consultation with Health Department

1 or more confirmed case(s)* in the building of a student or staff member.

- A more restrictive environment may be implemented up to potential extended (6 days or more) building closure.

	<ul style="list-style-type: none"> • The District will communicate the situation with building stakeholders. • In the event of repeated confirmed cases, district officials will confer with the health department for a closure plan of that building. • Building will execute an immediate remote learning plan and schedule (if the building is closed). • Reopening communications will be provided to stakeholders from the district. 	
1 confirmed case* of immediate household members of a staff member.	<ul style="list-style-type: none"> • Staff are considered essential employees and will comply with health department regulations. • If staff shows no symptoms and is not running a fever they may continue to work while wearing a mask and maintaining social distancing. 	
Confirmed exposure* of staff or travel to an impacted state/country/location.	<ul style="list-style-type: none"> • Staff are considered essential employees and will comply with health department regulations. • If staff shows not symptoms and is not running a fever they may continue to work while wearing a mask and maintaining social distancing. 	
Visitor who has entered our building and is a confirmed case.	<p>The District will communicate the situation with building stakeholders.</p> <ul style="list-style-type: none"> • District officials will confer with the health department for a closure plan (if needed) of that building. • Sanitization plan will be executed by the district facilities team. • Building will execute an immediate remote learning plan and schedule (if the building is closed). • Reopening communications will be provided to stakeholders from the district. 	
<p><i>*A case is considered "confirmed" when the individual has had a positive test conducted by a medical professional.</i></p> <p><i>*A confirmed exposure will be based on the continued tracing of the medical community.</i></p>		
Short Term Closure	School building closed for up to 2-5 school days	<ul style="list-style-type: none"> • Remote learning will be used by teachers
Extended Building Closure	School building closed for 6 school days or more	<ul style="list-style-type: none"> • Remote learning will be used by teachers